

TOWN OF CHATHAM
488 State Route 295
Chatham, New York 12037

TOWN BOARD MEETING MINUTES

March 18, 2021 @ 6:30 PM

GOOGLE MEET: meet.google.com/gvf-xbcy-bqz •

JOIN BY PHONE: US)+1 216-930-8811 PIN: 269 800 611#

PRESENT

Supervisor Donal Collins, Councilmembers Vance Pitkin, Abi Mesick, John Wapner and Kevin Weldon, CAATS Tammy Shaw, Town Clerk Beth Anne Rippel, Highway Superintendent Jeff Antalek, Town Attorney Tal Rappleyea

Supervisor Collins called the meeting to order at 6:32PM, led the pledge to the flag and asked for a moment of silence for the victims of the Atlanta shootings.

PUBLIC COMMENT

Rick Werweiss asked the Board to reinstitute the Conservation Advisory Council at the April meeting.

CORRESPONDENCE

- | | | |
|----|-----------------------|----------------------------------|
| 1. | Ag & Markets | Re: DCO Inspection Report |
| 2. | Andy Beers | Re: Albany Electric Rail Trail |
| 3. | Pete Christiano (B&L) | Re: Albany Turnpike Process Flow |

SUB-COMMITTEE REPORTS

1. Report by Councilman Weldon and Councilman Pitkin: Park & Recreation Committee. Weldon reported that Park Day is scheduled for August 7. There are a few vendors already lined up and the band is booked. There is a lot going on. West is waiting on pump track estimates. See Rec. report for details. Supervisor reported that he stopped at the Town Hall last weekend for the Disc Golf tournament. The parking lot was full; they had a great turnout and very successful event. Supervisor was happy to report that all participants adhered to COVID guidelines.

2. Report by Supervisor Collins: Finance & Planning Committee. Supervisor reported that they met with County Treasurer PJ Keeler. Funds from the federal government's American Rescue Plan will be forthcoming as per Congressman Delgado. Approximately 419K will be available to be shared between the Town and Village of Chatham. After meeting with NYPA,

NYSEG and National Grid on the street lighting upgrade it was determined that the NYPA proposal would show a loss in revenue. White Mills Bridge project reimbursement has been received.

3. Report by Councilman Weldon: Climate Smart/Action Task Force Committee.

Weldon reported Solarize Chatham will roll out next month. They are continuing to strive for the bronze status. Supervisor believes that the Committee can receive points for instituting traffic calming practices. They will look into this.

4. Report by Councilwoman Mesick: Communications Committee.

Mesick reported that the Committee will meet on the 22 of March to discuss the newsletter draft.

5. Report by Councilwoman Mesick: Comprehensive Plan Update Review Committee.

6. Report by Councilman Pitkin: Broadband Committee

Pitkin reported that there is money being made available in the federal stimulus package for broadband build out, more information to come.

REPORTS:

1. Assessor
2. Code Enforcement/Building Inspector
3. Dog Control
4. Environmental Management Council
5. Finance Department – on file
6. Highway Department – on file
7. Justice Court – on file
8. Office of the Aging Advisory Board
9. Recreation Director – on file
10. Supervisor's Report – on file

Superintendent Antalek reported that there are no plans to pave dirt roads in Town in spite of what the rumor said.

11. Town Clerk – on file

NEW BUSINESS:

1. CPURC Planner Proposal – Mesick reported that the Committee chose Mike Allen from ReGrowth as the best candidate to do the Comp. Plan update.

Pitkin didn't remember scrapping the Comprehensive Plan and going out for a Planner. Mesick said they are not scrapping the Plan just rewriting it. Pitkin said this is a big step at this stage, is this premature he asked. Wouldn't it be helpful to first get a survey done and pay an hourly rate? Mesick said that in order to get the best zoning we need to have the best Comprehensive Plan. Pitkin said he polled a lot of people and they wondered why we need this large expenditure. Mesick said we spent 11K on just a Park

Plan. Pitkin said residents were objecting to the cost. The discussion continued. Wapner and Weldon agreed with Pitkin that the cost for the update is too high. Pitkin said that he didn't realize that the CPURC was interviewing and making their selection for Planners. Mesick was taken aback by this stating that if the Board had questions they've had many opportunities to ask questions as this process has been going on for several months and not to have waited until this late stage when the Planner was already chosen. Wapner feels that putting out a survey is a good idea but that's as far as this should go. Mesick said that 40K is not an unreasonable amount to spend when the Park Plan cost 11K. Weldon said the survey is key, hire a professional to help with it and then figure out where to go from there. Pitkin said the cost is more in line with a town starting from scratch. Mesick said that original Plan cost 60K and took 4 years, this will take a year for 40K, it's the Boards decision. Mesick is very disappointed.

2. B&L Park Plan Payment

B&L billed the Town \$722.00 for the additional work they did on the Plan. They asked if they could get "something" for that effort. The Board discussed whether or not to pay the entire amt., a portion of the amount or nothing at all. On a motion by Supervisor Collins, second by Weldon and carried the Board voted to pay B&L \$361.00.

OLD BUSINESS:

1. Attorney RFP

A motion was made by Supervisor Collins to hire Tal Rappleyea, Attorney as per the letter of engagement. Pitkin seconded and the motion carried. (Wapner abstained due to the RFP process which he did not agree with.)

2. LED Lighting District Upgrade

Supervisor said that they are all for reducing our carbon footprint but do we really want to own all of the street lights as would be the case if the Town had NYPA do the upgrade. Weldon, Pitkin and Supervisor Collins met with the utilities and NYPA. The upgrade for the East Chatham district with National Grid will cost \$1000.00. NYSEG is \$900.00 up front and \$3,400.00 payoff in 3 to 4 years and NYPA would entail a \$112,000.00 15 year bond. The Town would own the lights and have to pay for repairs and upkeep. Collins added that a small weather event could wipe us out. This is a losing proposition. The Finance Committee recommended that the Town go with the utilities to do the street light upgrade and not with NYPA. Weldon said that Levow did an excellent job sorting through and that financially he agrees with them.

3. Albany Turnpike bid update

Supervisor believes that we should be able to proceed by April 1 and the construction can be done over the summer.

4. EVCS has been experiencing issues. It will cost \$560.00 to replace the modem. If we replace the head the modem is included. Collins spoke to the Ghent Supervisor and their EVCS makes about \$10.00 per month. Our EVCS isn't making anything so maybe we can get to the point where Ghent is now.

PENDING DISCUSSIONS FOR WORKSHOP MEETING:

1. Crellin Park Summer Camp & Swimming- registrations, staffing, etc.
2. Crellin Park Plan Update
3. Solar Draft

RESOLUTIONS:

1. Resolution #77-21: To accept the Town Accountant's Financial Supervisor's Report.
Offered by Pitkin, seconded by Weldon.

VOTE

AYE: Collins, Pitkin, Mesick, Wapner, Weldon NAY: None Resolution adopted

2. Resolution #78-21: To accept the Financial Abstract as presented to pay the Town bills.
Offered by Weldon, seconded by Pitkin.

VOTE

AYE: Collins, Pitkin, Mesick, Wapner, Weldon NAY: None Resolution adopted

3. Resolution #79-21: To approve Town Board Meeting minutes.
To approve Town Board Meeting Minutes of the February 4, 1, 18 2021
Offered by Pitkin, seconded by Weldon.

VOTE

AYE: Collins, Pitkin, Mesick, Wapner, Weldon NAY: None Resolution adopted

4. Resolution #80-21: To accept price quote for UV System.
A motion was made by Collins to table Resolution #80-2021. Weldon seconded. Motion carried.

5. Resolution #81-21: To Purchase Desktop (Building) and Laptop (Building/Planning/Zoning

WHEREAS, the Building Department is in need of a desktop computer replacement, and

WHEREAS, the Building/Planning/Zoning Clerk is in need of a laptop replacement, and

WHEREAS, a price quote for a Dell Optiplex 5080 Desktop/Monitor was obtained through Columbia County MIS for the sum of \$673.32(NYS Aggregate Buy), and

WHEREAS, a price quote for a Dell Latitude 5510 Laptop was obtained through Columbia County MIS for the sum of \$896.59 (NYS Aggregate Buy), and

WHEREAS, a price quote for the Smart Deploy imaging, cloudberry cross-platform backup software and the Microsoft Office Home & Business 2019 for computers was obtained through Columbia County MIS for the sum of \$272.99, and

NOW, THEREFORE, BE IT RESOLVED, that the 2021 budget shall be so amended as follows

and the Supervisor is authorized to execute the proposed price quote with Columbia County MIS, for said computers for the total sum of \$1,842.90.

<u>Transfer From:</u>	<u>Transfer To:</u>	<u>AMOUNT</u>
B3620.477 (Building/Education & Training)	B3620.2 (Building/Equipment)	\$1000.00
B3620.471 (Building/Mileage)	B3620.2 (Building/Equipment)	\$ 212.60
B8010.477 (Zoning/Education & Training)	B8010.21(Zoning/Equipment)	\$ 315.15
B8020.477 (Planning/Education & Training)	B8020.21(Planning/Equipment)	\$ 315.15

Offered by Collins, seconded by Weldon.

VOTE

AYE: Collins, Pitkin, Mesick, Wapner, Weldon NAY: None Resolution adopted

6. Resolution #82-21: To accept material bids for highway.

Accept Bids for Miscellaneous Aggregate, Winter Sand, Calcium, Bituminous Material & Guardrail/Post Installation

WHEREAS, the Chatham Town Board accepts bids for Miscellaneous Aggregate, Winter Sand, calcium Chloride and Guardrail for the period from April 1, 2021 through March 31, 2022, and

WHEREAS, the Chatham Town Board awards portions of the bids to more than one bidder based upon availability, location of material, location of potential job sites and/or price of the various materials from lowest bidder to highest bidder, and

THEREFORE, BE IT RESOLVED, that the Chatham Town Board accepts the bids as follows:

MATERIAL	BIDDER	BID ACCEPTED	FOB PRICE
MISCELLANEOUS AGGREGATES			
Rip Rap	BIDDER 1:	Troy Sand & Gravel	\$9.00/ton
	BIDDER 2:	A. Colarusso & Son	\$14.50/ton
Stone Fill	BIDDER 1:	Troy Sand & Gravel	\$9.00/ton
	BIDDER 2:	A. Colarusso & Son	\$11.50/ton
Crusher Run(Quarry Base)	BIDDER 1:	Troy Sand & Gravel	\$8.00/ton
	BIDDER 2:	A. Colarusso & Son	\$9.50/ton
Crusher Run(Gravel Base)	BIDDER 1:	Troy Sand & Gravel	\$8.00/ton
	BIDDER 2	Rifenburg Construction	\$8.25/ton
Stone Dust	BIDDER 1:	Rifenburg Construction	\$6.75/ton

	BIDDER 2:	Troy Sand & Gravel	\$8.00/ton
	BIDDER 2:	A. Colarusso & Son	\$8.00/ton
Bank Run Gravel	BIDDER 1:	Troy Sand & Gravel	\$3.65/ton
	BIDDER 2:	Rifenburg Construction	\$4.20/ton
	BIDDER 3:	Polaro Sand & Gravel	\$4.50/ton
	BIDDER 4:	Bob Boll Excavating	\$7.70/ton
Item #4 Gravel	BIDDER 1:	Troy Sand & Gravel	\$5.75/ton
	BIDDER 2:	Polaro Sand & Gravel	\$5.95/ton
	BIDDER 3:	Rifenburg Construction	\$7.25/ton
	BIDDER 4:	Bob Boll Excavating	\$11.50/ton
1" Gravel	BIDDER 1:	Polaro Sand & Gravel	\$5.95/ton
	BIDDER 2:	Troy Sand & Gravel	\$7.50/ton
	BIDDER 3:	A. Colarusso & Son	\$8.50/ton
	BIDDER 4:	Bob Boll Excavating	\$11.50/ton
MATERIAL	BIDDER	BID ACCEPTED	FOB PRICE
Cobble	BIDDER 1:	Polaro Sand & Gravel	\$6.95/ton
	BIDDER 2:	Bob Boll Excavating	\$10.00/ton
WINTER SAND	BIDDER 1:	Polaro Sand & Gravel	\$7.35/ton
	BIDDER 2:	Rifenburg Construction	\$9.95/ton
	BIDDER 3:	Bob Boll	\$11.50/ton
	BIDDER 4:	Troy sand & Gravel	\$12.00/ton
	BIDDER 5:	A Colarusso & Son	\$13.25/ton
CALCIUM CHLORIDE (Liquid)			
Winter (32%) Storage Tank	BIDDER 1:	Gorman Bros., Inc.	\$.98/gal
Summer (35%) Storage Tank	BIDDER 1:	Gorman Bros., Inc.	\$.92/gal
Applied to Roads (35%)	BIDDER 1:	Peckham Materials	\$ 1.00/gal
BITUMINOUS MATERIAL			
Dense Binder	BIDDER 1:	New Castle	\$42.00/ton
	BIDDER 2:	Troy Sand & Gravel	\$43.75/ton
7F Top	BIDDER 1:	Troy Sand & Gravel	\$49.75/ton

	BIDDER 2	New Castle	\$51.00/ton
6F Top	BIDDER 1: BIDDER 2:	Troy Sand & Gravel New Castle	\$45.75/ton \$49.00/ton
GUARDRAIL & POST INSTALL	BIDDER 1 :	Town & County Bridge & Rail	
ITEM	Unit Price New	Unit Price Used	
W-Beam rail (12'6"lengths)	\$9.25/ft	\$4.25/ft	
Box Beam Rail (18',24' lengths)	\$34.75/ft	\$27.50/ft	
3" I-Posts	\$54.00/ea.	\$20.00/ea.	
Single buffer Ends	\$47.00/ea.	n/a	
Concrete Anchors (W-beam Rail)	\$470.00/ea.	n/a	
Type I Ends (Box Beam Rail)	\$574.00/ea.	n/a	
W-Beam Rail Radius	\$13.60/ft	n/a	
Box Beam Rail Radius	\$42.00/ft	n/a	
Installation-W-Beam Rail/Posts complete	\$7.45/ft	n/a	
Box Beam Rail/Posts complete	\$8.75/ft	n/a	
Layout/Install Posts only	n/a	\$344.00/hr	

Offered by Collins, seconded by Weldon.

VOTE

AYE: Collins, Pitkin, Mesick, Wapner, Weldon NAY: None Resolution adopted

7. Resolution #83-21: To adopt transfer of authority for SUP.

Resolution # 83-2021 To Approve Local Law No. 1-2021

WHEREAS, the Chatham Town Board is considering Local Law No. 1 of 2021 to amend the Zoning Law to transfer jurisdiction over and review of special use permits from Zoning Board of Appeals to the Planning Board, and

WHEREAS, a public hearing has been held March 4, 2021 at 6:30 PM for the enactment of said local law, NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Chatham hereby approves the adoption of proposed Local Law entitled Local Law No.1 of the year 2021, a local law to amend the Zoning Law to transfer jurisdiction over and review of special use permits from Zoning Board of Appeals

to the Planning Board,
Offered by Weldon, seconded by Pitkin.

VOTE

AYE: Collins, Pitkin, Mesick, Wapner, Weldon NAY: None Resolution adopted

8. Resolution #84-21: To Purchase EV Charging Station Head.

WHEREAS, the EV Charging Station is continuing to have issues with not charging properly, and

WHEREAS, it is the opinion of Chargepoint that the Town should go ahead and replace the head of the unit, and

WHEREAS, replacing the head would eliminate having to upgrade the modem as the head would have the upgraded modem already installed, and

NOW, THEREFORE, BE IT RESOLVED, that the Chatham Town Board accepts the price quote from Chargepoint, Inc. for the purchase of the head of the unit for the sum of \$1,075.00 with a cost of \$40.00 for Shipping and handling, making the total cost \$1,115.00 expensed from the Contingency account (A1990.4) to Electric/EV Charging Station (A1620.4211).

Offered by Pitkin, seconded by Wapner.

VOTE

AYE: Collins, Pitkin, Mesick, Wapner, Weldon NAY: None Resolution adopted

9. Resolution # 85-2021 To Name Attorney

WHEREAS, the Town of Chatham advertised for Attorney services for the Town of Chatham on January 18, 2021, and

WHEREAS, the Town of Chatham received and reviewed (two) RFP's for said position, and

WHEREAS, the Town Board appoints Tal Rappleyea, ESQ. to represent the Town of Chatham as the Town Attorney, and

WHEREAS, the Town agrees to pay Tal Rappleyea, ESQ. an hourly rate of \$125.00 per hour, and a monthly Retainer rate of \$833.33 which will be a term from March 19, 2021 to December 31, 2021, and

NOW THEREFORE, BE IT RESOLVED, that the Chatham Town Board accepts the price(s) quoted in Tal Rappleyea, ESQ. Letter of Engagement dated February 4, 2021 at \$125.00 per hour and a Retainer of \$833.33 per month, and

FUTHERMORE, the Town Board authorizes the Supervisor to sign the Letter of Engagement dated February 4, 2021.

Offered by Collins, seconded by Pitkin

VOTE

AYE: Collins, Pitkin, Mesick, Wapner, Weldon NAY: None Resolution adopted

10. RESOLUTION No. 86-2021 To Authorize Town Clerk to Attend Conference

WHEREAS, the Town Clerk annually attends the NYSTCA Conference held annually, and NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes Beth Anne Rippel, Town Clerk to attend the 2021 NYSTCA conference to be held virtually from April 24 through April 28, 2021, at a cost not to exceed \$1200 as budgeted.

Offered by Collins, seconded by Mesick

VOTE

AYE: Collins, Pitkin, Mesick, Wapner, Weldon NAY: None Resolution adopted

11. Resolution # 87-2021 To Name Planning Consultant

WHEREAS, the Comprehensive Plan Update Review Committee is requesting the hiring of a Town Planner to work with the Committee in developing an updated version of the Town's Comprehensive Plan, and WHEREAS, the Comprehensive Plan Update Review Committee has interviewed numerous planning consultants, and NOW THEREFORE BE IT RESOLVED, the Town Board enters into agreement with Michael Allen, ReGrowth, at an amount not to exceed \$42,000.00 expensed from the 2021 Budget (B8010.492) of \$10,000.00, 2022 Budget (B8010.492) of \$10,000.00 and \$22,000 from 2020 Unappropriated Fund Balance (B915).

Offered by Collins, seconded by Mesick

DISCUSSION

Mesick asked the Board to come up with an amount that they would like to spend, what price tag would they see as reasonable to accomplish the task? Can the town come up with 20K?

Pitkin doesn't wish to discuss this any further right now.

Mesick said so the Board rejects the Plan as written. Wapner said he was comfortable with Mesick going back to Allen to discuss alternatives. The Committee can come up with a list of priorities and the Town Board can go through it.

Supervisor thanked the Committee for their work.

VOTE

AYE: Collins, Mesick NAY: Pitkin, Wapner and Weldon Not adopted

CONDUCT ANY OTHER BUSINESS THAT COMES BEFORE THE TOWN BOARD

None

PUBLIC COMMENT

*Tim Mackerer CPURC member asked if they could invite Mr. Allen to a meeting to speak to the Board, Collins agreed

*Jeanne Bowerman – it would also benefit the Board to hear from the CPURC. There is a lot to be done

and the Town could use the guidance.

*Tim Mackerer was bothered by the bickering between Board members. He would like to Weldon and

*Mesick to get past this and work together, the sooner the better.

*Cindy Bobseine appreciated what Tim said and thanked the Board for working through the minutia of all of these projects.

*Mesick apologized for the difficulties she and Weldon are having and agrees with Tim. She will reach out to Mike Allen.

MOTION TO CLOSE MEETING

On a motion by Collins and second by Mesick the meeting adjourned at 8:52PM. Motion carried

Respectfully submitted by,

Beth Anne Rippel, RMC

Town Clerk